

Colombiere Center Reopen Plan

Updated – 7/14/2021

The health and well-being of our Jesuits, staff and guests remains our top priority. Our procedures and plans are created to offer a safe experience for all and in compliance with the State of Michigan and regulatory agencies. Social distancing will be maintained on all levels while groups are in the building.

General Information:

- A mask/face covering the nose and mouth, while secured under the chin, is mandatory to be worn by all visitors. Mask may be removed in the meeting space(s) if you are fully vaccinated and can socially distance.
- Pre-Arrival Screening - All unvaccinated or partially vaccinated guests will be required to take a rapid test within 24 hours of arrival to Colombiere. Any guests with a positive test result will not be able to come to Colombiere.
- Main Lobby Entrance will be available for check-in for leaders. If the remainder of the group is arriving by bus, please come around the building, and enter thru the back door.
- High School/Youth Groups – at least one overnight chaperone will be required per floor to monitor the hallways at night.
- Hand-sanitizing stations have been placed throughout the Retreat Center.
- Social distancing of six feet (when possible) will be observed throughout the center.
- High traffic areas such as handrails, doorknobs, restrooms/showers, and common areas will be cleaned and disinfected daily.
- Please DO NOT enter any areas that are not assigned to your group.
- Recreation Room will be temporarily closed.
- Anyone breaking infection control protocols will be asked to leave the building immediately.

Retreatants:

- Overnight rooms will primarily be single occupancy. Those that live in the same household or have been fully vaccinated may share a room. A liability waiver will need to be filled out if guests would like to share a room. Beds will be set head-to-toe orientation.
- Symptom Log - Group leader/Representative will be responsible for taking daily health and thermal screening of all guests before entering. The Conference Manager/Coordinator will need copies of the daily screenings to keep on file. COVID-19 checklist liability waiver must be filled out upon arrival.
 - Send anyone home with a temperature over 100.4 degrees or if the guest exhibits any symptoms of illness such as cough, shortness of breath, difficulty breathing, fever, chills, muscle pain, headache, sore throat, diarrhea, or new loss of taste or smell.
- Directional maps will be provided before your event date to guide guests on where to go to and from meeting spaces/dining/lobby.

Plans are subject to change at any time in compliance with the state and federal guidance.

Dining Room:

- Hands will need to be washed/sanitized before entering the dining room.
- Please make sure to have your mask on until seated.
- Up to four people may be seated at each table. Masks may be removed once seated.
- Meals and beverages will be self-serve.
- Dining room will be cleaned and sanitized between each meal shift.

Main Chapel:

- Masks should be worn during Mass and only removed when receiving Holy Communion.
- Guests will receive Holy Communion in the hand.
- Face-to-face Reconciliation will take place in the side chapels with six-foot spacing.
- Chapel will be cleaned and disinfected after each service.
- Please sit in the same seat in the chapel during your stay.

Overnight Rooms/Meeting Spaces:

- Housekeeping staff will spray and wipe down the entire room with a disinfecting agent. The disinfecting agent will be allowed to dry and the room will be cleaned as usual. All linens will be washed in the warmest setting after each group.
- Meeting spaces will be arranged to help with social distancing.
- Groups will be provided disinfecting spray and towels to utilize in meeting spaces.

Shared Bathrooms/Showers:

- Shared bathrooms and showers will be cleaned regularly using an EPA registered disinfectant at least twice per day in the morning and afternoon or after times of heavy use.
- Shower stalls will be numbered. Groups will be assigned a shower stall by their group leader/representative to use for the duration of their stay.
- Bathrooms/Showers will be continuously stocked with soap and paper towels. Trash will be emptied regularly.
- Signs will be displayed on how to wash hands properly in the restrooms. Maintain distance signs will also be placed throughout the building.

By signing below, I acknowledge I have fully read and understood Colombiere's protocols.

Name

Date

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